

**Codification Schedule of Fees  
Effective 4/15/2019**

	A	B	C	D
1	<b>Codification</b>			
2	<b>Ord. #</b>	<b>Fee Description</b>	<b>Fee</b>	
3	2.5-1(b)(1)	<b>NSF Returned Check Fee</b>	\$45.00	
4				
5	4.2-3	<b>Business License</b>		
6		New	\$75.00	
7		Renewal	\$45.00	
8		Additional Tier 2 Inspection Fees (charge not to exceed 3 hours)		
9		Fire Department	\$60.00	per hr.
10		Police Department	\$45.00	per hr.
11		Building Department	\$75.00	per hr.
12				
13	4.3-1(C)	<b>Sexually Oriented Business</b>		
14		License Application Fee	\$500.00	
15		New License/Annual Renewal Fee	\$250.00	
16				
17	4.4-3(8)	<b>Dance Permit - New/Annual Renewal</b>	\$100.00	
18	4.4-3(8)	<b>Entertainment Permit - New/Annual Renewal</b>	\$100.00	
19				
20	4.4-4(1-8)	<b>Liquor License</b>		
21	4.4-5	Preliminary Application Fee	\$50.00	
22		Final Application Fee	\$200.00	
23		License Fee - New/Annual Renewal	\$200.00	
24				
25	4.6-22(a)	<b>Peddler, Solicitor, Canvasser License</b>		
26		Business Application and /or Owner Application	\$200.00	
27		Additional Solicitors	\$25.00	ea.
28				
29	5.2-4	<b>Building Department Fees - See Attached Permits for Individual Items</b>		
30		BUILDING PERMIT FEE SCHEDULE		
31		Permit Computation Table		
32				
33		Total Cost of Improvement (Based of Square Foot Construction Cost)		
34		0 to \$1,000 (includes 1 inspection) \$55		
35		\$1,001 to \$10,000 (includes up to 3 inspections) \$55 +	12.50/1k over 1k	
36		\$10,001 to \$100,000 \$167.50 +	6.50/1k over 10k	

**Codification Schedule of Fees  
Effective 4/15/2019**

	A	B	C	D
37		\$100,001 to \$500,000	\$745.35 +	4.65/1k over 100k
38		\$500,001 to \$1,000,000	\$2600.70 +	4.05/1k over 500k
39		\$1,000,001 and over	\$4621.65 +	3.50/1k over 1mil
40		Additional inspections are \$50 to be paid in advance. Each building permit will include		
41		one inspection per \$50 of the permit cost.		
42				
43		Pre-manufactured home placement		
44		in a licensed mobile home park	\$136.00	
45		on vacant lot - calculated as R3 - value includes site	cost of construction	
46		work + value of accessory buildings + finish work. Value of home not included.		
47				
48		Zoning Board of Appeals	Commercial	\$550.00
49			Residential	\$400.00
50		ZBA Special Meeting		\$550.00
51		Cancellation or transfer of Building Permit		\$25.00
52		Contractor Registration - Required each registration period		\$10.00
53		Copies	0.25	per pg.
54		Copies of Plat maps	\$2.00	
55		Demolitions	\$150 +	\$1.75/1k cubic ft.
56		Extension of Building Permit	10% of original	\$100.00 min.
57		Future Land Use Map		\$50.00
58		Housing Inspections		\$65.00
59		LAND DIVISION FEES:		
60		PARCEL SPLIT – METES & BOUNDS	\$25 per split	\$100.00 min.
61		PARCEL SPLIT – PLATTED LOTS	\$25 per split	\$100.00 min.
62		PARCEL COMBINATION – PLATTED OR METES & BOUNDS		
63		PARCEL SPLIT – NEW PLAT OR CONDO DEVELOPMENT,		
64		First 2 lots/units (ie. Splitting 1 parcel into 2)		\$100.00
65		All additional lots/Units over 2		\$25.00 PER LOT
66		Land Fill Permit		\$100.00
67		If Planning Commission Approval is Required		\$300.00
68		Master Plan		\$30.00
69		Zoning Ordinance		\$26.00
70		Tower or Sign Ordinance Book		\$8.00
71		BUILDING PLAN REVIEW FEE	up to \$50k	\$125.00
72		\$50k to \$500k	\$125 +	1.75/1k over \$50k

**Codification Schedule of Fees  
Effective 4/15/2019**

	A	B	C	D
73		over \$500k \$915 +	.75/1k over \$500k	
74		ELECTRICAL, PLUMBING, AND MECHANICAL PLAN REVIEW FEES EQUAL		
75		16.659% EACH OF BUILDING PLAN REVIEW - MAXIMUM 50% OF		
76		BUILDING PLAN REVIEW FEE IF ALL THREE TRADES APPLY		
77		Planning Commission Special Meeting	\$600.00	
78		Planned Unit Development	\$500.00	
79		Property Maintenance/Building Board of Appeals	\$350.00	
80		Sewer Capacity Verification Actual Cost of Twp. Engineer		
81		Site Condo Fee	\$600.00	
82		<b>SITE PLAN REVIEW</b>		
83		(BASED ON VALUE OF PROJECT) up to \$200k	\$550.00	
84		over \$200k -- \$550 + \$1.00/1k over \$200k	\$1,500.00	max.
85				
86		Special Land Use Residential	\$350.00	
87		Commercial	\$550.00	
88		Tent/Outdoor Sale/Event Permit	\$100.00	
89		Zoning Change 0 to 1 Acre	\$700.00	
90		over 1 Acre --- \$700.00 + \$40/Acre	\$950.00	max.
91		Zoning Map	\$40.00	
92		Zoning Compliance Permit	\$50.00	
93		Administrative Site Plan Review (Change of use but does not require Commission Review)	\$250.00	
94				
95		<b>Property Maintenance Fees</b>		
96	5.3-2	Code Enforcement - Cost of Labor and Materials +	\$140.00	
97	5.6-4(b)	Noxious Weeds - Cost of Labor and Materials +	\$125.00	
98	5.3-11	<b>Rental Compliance Fees</b>		
99		Initial Registration per site	\$20.00	
100		Unregistered Rental Violation (after 6/11/2011)	\$120.00	
101		<b>Rental Compliance Inspections</b>		
102		Per Building Certification (3+ Units - Prior to Expiration of Current Certificate)	\$40.00	per bldg
103		Per Unit Certification (units 1 thru 12 per building - Prior to Expiration of Current Certificate)	\$15.00	per unit
104		Per Unit Certification (units over 12 per building - Prior to Expiration of Current Certificate)	\$10.00	per unit
105		Per Building Certification (3+ Units - After Expiration of Current Certificate)	\$50.00	per bldg
106		Per Unit Certification (units 1 thru 12 per building - After to Expiration of Current Certificate)	\$20.00	per unit

**Codification Schedule of Fees  
Effective 4/15/2019**

	A	B	C	D
107		Per Unit Certification (units over 12 per building - After to Expiration of Current Certificate)	\$15.00	per unit
108		One & Two Family (Prior to Expiration of Current Certificate)	\$40.00	per home
109		One & Two Family (After Expiration of Current Certificate)	\$50.00	per home
110		Single Family (2+ per parcel, scheduled for same day inspection - Prior to Expiration of Current Certificate)	\$40.00	per home
111		Single Family (2+ per parcel, scheduled for same day inspection - After Expiration of Current Certificate)	\$50.00	per home
112		Mobile Home	\$20.00	per home
113		<b>Other Fees</b>		
114		Re-Inspection Fee (free if violations corrected within 7 days of initial inspection)	\$40.00	
115		Broken Appointment	\$20.00	
116		No Access/Lock Out Per Unit	\$10.00	
117		Per Room for Hotel/Motel, Bed/Breakfast, Rooming House	\$10.00	
118		Tenant Complaint Inspection (TCI)	\$20.00	
119		TCI - Cited Violation Re-Inspection Fee (Land Owner is responsible for fee)	\$40.00	
120		Search Warrant Fee	\$200.00	
121				
122		<b>Community Development Fees</b>		
123	5.8-1(1-3)	Industrial Development District Application Fee	\$500.00	
124		Plant Rehabilitation District Application Fee	\$500.00	
125		Industrial Facilities Exemption Certificate Application Fee	\$500.00	
126				
127	5.8-2(1-2)	Commercial Redevelopment District Application Fee	\$500.00	
128		Commercial Facilities Exemption Certificate Application Fee	\$500.00	
129				
130	5.9-8	<b>Abandoned Residential Property Registration Fee</b>	\$250.00	
131				
132	9.1-5(a)	<b>Grave Opening Charge</b>		
133		Full Size Site(Monday through Friday)	\$550.00	
134		Full Size Site (Saturday)	\$600.00	
135		Child Size or Cremation (Monday through Friday)	\$275.00	
136		Child Size or Cremation (Saturday)	\$325.00	

**Codification Schedule of Fees  
Effective 4/15/2019**

	A	B	C	D
137				
138	10.2-6(a)	<b>Park Permit</b>		
139		Resident	\$35.00	
140		Non-Resident	\$50.00	
141				
142	11.2-4	<b>Fireworks Permit</b>	\$100.00	
143				
144	11.3-3	<b>Emergency Response Recovery</b>		
145		Structures	\$600.00	
146		All other alarms (fee + materials)	\$300.00	
147				
148	11.5-1	<b>Public Utility Reimbursement Fee</b> (fee + materials)	\$300.00	
149				
150				
151	12.2-6(6)	<b>Land Division Fees</b>		
152		Application Fee (up to 4 divisions)	\$100.00	
153		Each Additional Division after 4	\$25.00	
154		Land Combination	\$100.00	
155		PARCEL SPLIT – NEW PLAT OR CONDO DEVELOPMENT,		
156		First 2 lots/units (ie. Splitting 1 parcel into 2)	\$100.00	
157		All additional lots/Units over 2	\$25.00 PER LOT	
158		<b>Utility Fees</b>		
159		Residential Landlord Affidavit Deposit	\$500.00	
160		Commercial Landlord Affidavit Deposit	\$750.00	
161		Landlord Filing Fee	\$50.00	
162				
163		<b>Water Connections</b>		
164	16.2-4	Connection Permit Fee - per permit	\$10.00	
165				
166	16.2-5	Inspection and Approval Fees (See Bldg Dept Fees/Attachments)		

**Codification Schedule of Fees**  
**Effective 4/15/2019**

	A	B	C	D
167				
168	16.2-6(a)	Tap-In Unit Fee (based on REU's)		
169		Lines installed by those listed in 16.2-6a of code - First 2 units	\$350.00	ea.
170		each unit or fraction thereof above 2	\$200.00	ea.
171				
172	16.2-6(a)	All other connections - First 2 units	\$1,000.00	ea.
173		each unit or fraction thereof above 2	\$300.00	ea.
174				
175	16.2-6(b)	Payment Schedule for connections		
176		15% of total down balance to be paid in 10 equal annual payments. 6% interest per annum.		
177				
178	16.2-8(a)	Water Charges - See Attached Utilities		
179				
180		<b>Sewer Connections</b>		
181	16.3-55	Connection Permit Fee - per permit	\$15.00	
182				
183	16.3-55(a)	Tap-In Unit Fee (based on REU's)		
184		Lines installed by those listed in 16.3-55a of code - First 2 units	\$400.00	ea.
185		each unit or fraction thereof above 2	\$200.00	ea.
186				
187	16.3-55(b)	All other connections - First 2 units	\$990.00	ea.
188		each unit or fraction thereof above 2	\$525.00	ea.
189				
190	16.3-56	Payment Schedule for connections		
191		15% of total down balance to be paid in 10 equal annual payments. 6% interest per annum.		
192				
193	16.3-75&76	Monthly Sewer Charges - See Attached Utilities		
194				
195	16.3-96	Sewer Connection Performance Bond	\$2,000.00	

**Codification Schedule of Fees  
Effective 4/15/2019**

	A	B	C	D
196				
197		<b>Police Department Fees</b>		
198				
199		Copies of Police Reports and Accident Reports (up to 6 pages)	\$7.00	
200		additional pages	\$0.25	
201		Vehicle Impound Release Fee	\$50.00	
202		Pre-employment Fingerprinting	\$15.00	
203		Photograph Reproduction	\$2.00	/print
204		Court Ordered Preliminary Breath Test (PBT)		
205		Resident (PBT)	\$5.00	/test
206		Non-resident (PBT)	\$10.00	/test
207				
208		<b>Miscellaneous Fees</b>		
209				
210		Copies	\$0.25	/page
211				
212		Notary Services		
213		In State		
214		Flint Township Resident	\$0.00	
215		Non-Resident	\$10.00	
216				
217		Out of State Notary (Resident and Non-Resident)	\$10.00	
218				